

FAIRFIELD UNION ATHLETIC DEPARTMENT

Online Forms - Parent OneView Instructions

Students may NOT tryout for a sport without the following 2 items completed.

1. Fill out ONLINE student forms through the Parent OneView System (instructions below).
 - a. If you do not have computer access please contact Mrs. Throckmorton at the District Office for assistance (740-536-7384)
2. Print and fill out the paper OHSAA PHYSICAL FORM and obtain a physical for your student from a physician. Once this form is signed by a physician it must be turned in to your coach or to the Athletic Director. (Forms are also available at the MS and HS Offices)

****Please allow 24 hours to process your Online Registration and Physical forms, therefore, you must complete online forms at least one business day PRIOR to the tryout date, please plan ahead.**

Once your forms are completed, each coach can view your registration through the OneView Coach's portal. The coach can also check your physical expiration date in the portal.

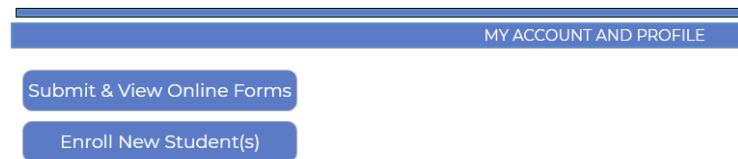
#1 - Navigate to the district website www.fairfieldunion.org

- Click on the Online Student Registration Link located on the front page under Campus Resources or in the Parent drop down menu link for Current Students
- Click on OneView Portal Log In
 - Type in your Login Name and Password
 - Your Login is the email associated with your account
 - Your password is one you created when you set up the account.
 - If you do not remember your Login Name or Password, click on **FORGOT CREDENTIALS**
 - **If you encounter issues with your LOGIN Credentials - Do NOT create a new account. Your student is attached to your existing login and you will not be able to access their information for registration if you create a second account.**
 - For assistance, please call (740-536-7384) or email deannathrockmorton@fairfieldunion.org.

- Click LOGIN

#2 - Once logged in you will be presented with the Enrolled Student Dashboard:

- If you have multiple students attending, make sure you have the correct student in context on the right side of the Account Profile
- Click on **SUBMIT & VIEW ONLINE FORMS**



- You must have the Student Demographics & EMA Forms completed BEFORE you will have the option to sign up for sports. Once the EMA form is complete, proceed to the instructions below.
- Click on the Athletic Link: [Athletics](#)

2022-2023 Back to Schools Forms

Form Name/Title
[Student Demographics and EMA](#)

Status
New/Not Yet Started

2022-2023 Athletic Forms

Form Name/Title
[Athletics](#)

Status
MUST SUBMIT EMA FIRST

- Under the sport team section, you can select any team(s) your student is interested in or you can select one sport only. You will have an opportunity to complete other sports seasons at a later time if you wish.

#3 - Complete all sections of the athletic forms and click **SAVE & SUBMIT TO DISTRICT**.

Make sure you click **SAVE & SUBMIT TO DISTRICT** button at bottom of page for each form.