

# **PRESCRIPTION** Medication Request Form

Fairfield Union School District, 6417 Cincinnati-Zanesville Road, Lancaster, OH 43130



## Parent/Guardian Request for the Administration of **Prescription Medication** by School Personnel

**PHYSICIAN: Please complete the following information.**

Name of Student: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name of Drug: \_\_\_\_\_

Dosage of Drug: \_\_\_\_\_ Time To Be Given at School: \_\_\_\_\_

Route of Drug: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Possible Side Effects: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

***I hereby request and give my permission to authorized school personnel to administer the listed prescription medication to this student who is under my care.***

Signature of Prescriber: \_\_\_\_\_ Date: \_\_\_\_\_

Prescriber Name (Print): \_\_\_\_\_ Phone Number: \_\_\_\_\_

***\*If this medication is an inhaler or Epipen, please check mark all that apply:***

- ☐ **Epipen** to be kept in the student's backpack to be available for self-administration. Student has been instructed on use. *Law requires that a backup must be kept in the school office.*
- ☐ **Epipen** to be kept in a locked cabinet at the school office.
- ☐ **Inhaler** to be kept in the student's backpack to be available for self-administration. Student has been instructed on use. *Please note that a backup must be kept in the school office.*
- ☐ **Inhaler** to be kept in a locked cabinet at the school office.

**PARENT/GUARDIAN: Please complete the following information.**

Student's School: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Student's Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone (cell): \_\_\_\_\_ Phone (home): \_\_\_\_\_ Phone (work): \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Additional Informational: \_\_\_\_\_

**I hereby give my permission for authorized school personnel to administer the above medication as directed by the prescriber. I further agree to promptly notify the school if any of the above information changes by completing a new form. I agree to bring the medication to the school in the *ORIGINAL CONTAINER*, to make note of the expiration date, and promptly replace expired medications. I agree to have an adult deliver medications to the school and will not send them in with my child or on the bus. Important note: Medications will not be available on bus routes, unless they are approved for self-carry by the prescriber (such as inhalers and Epinephrine auto-injectors). It is the parent/guardian's responsibility to ensure their child has their approved self-carry medication.**

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**Once completed, return this form to the school's front office or fax to:**

FU High School	Rushville MS	Bremen Elementary	Pleasantville Elementary
740-536-7911	740-536-7211	740-569-9605	740-468-3539