

**FAIRFIELD UNION ATHLETIC BOOSTER CLUB**  
**CONSTITUTION AND BY-LAWS**

**ARTICLE I**

The name of this club shall be known as the Fairfield Union Athletic Booster Club

**ARTICLE II**

The purposes of this club are: organizing and maintaining an athletic booster club for the encouragement and advancement of athletics in the Fairfield Union School District, grades seven through twelve.

**ARTICLE III**

Section 1

Any citizen of good standing 18 years or older interested in the purposes for which this club is formed shall be eligible for membership herein.

Section 2

Stated meeting nights will be the third Wednesday of each month beginning at 7:00 p.m. Unless otherwise stated, meetings will take place in the Fairfield Union H.S. Library.

Section 3

The May meeting each year shall be recognized as the annual meeting.

**ARTICLE IV**

The funds of this club shall be used to further the purposes for which it is formed and shall be disbursed by the treasurer only upon a majority vote as described in accordance with Article VI.

**ARTICLE V**

Section 1

The management and administration of the affairs of this club shall be by an executive committee consisting of the elected officers, who shall be elected at the annual meeting.

## Section 2

The officers of this club shall be a president, a first vice president for bingo operations, a second vice president for other fund-raising projects, a treasurer and a secretary. These officers shall constitute the executive committee. A majority vote of the executive committee will constitute a quorum. It is desirable that candidate for office in the club shall have a direct tie to the Fairfield Union Community.

## Section 3

The athletic director shall be an honorary member of this club and shall be an ex-officio member of the executive committee.

## Section 4

It is desirable that officers of the club attend all monthly meetings. Officers missing two consecutive meetings may be removed from their office by a majority vote of the executive committee.

## Section 5

At least 60 days before the annual meeting (May), the president shall appoint a nominating committee consisting of the officers. The committee will nominate at least one person for each of the elective offices. Nominations may be made from the floor of the annual meeting.

## Section 6

Newly elected officers will assume official duties on July 1.

## Section 7

a. It shall be the duty of the president and first vice-president to preside at all meetings in the order of their respective offices. In the absence of the president, the first vice-president shall preside; in the absence of the president and first vice-president, the second vice-president shall preside. All officers shall follow the guidelines set forth in the constitution. The president shall also be an ex-officio member of all committees.

b. The treasurer shall receive all funds of the club and deposit same in a bank approved by the executive committee, keeping a balance sheet, correct to the date, so the financial status of the club may be ascertained at each meeting. All checks must be signed by the treasurer and the president. The treasurer shall maintain all financial records of the club. The treasurer shall be bonded for \$50,000 by a reliable bonding company. This expenditure shall be absorbed by this organization.

c. The secretary shall keep the minutes and records of the club.

### Section 8

A constitution committee should be established each February to review the constitution and bring recommendations to the March meeting. A vote will be taken at the annual meeting (May) to affirm the existing constitution or accept revision of the existing constitution. Revising the constitution shall be a three step process, requiring approval at each step.

Example:

March meeting: Committee places revisions on the ballot, requiring majority vote of membership for passage.

April meeting: Review revisions – pass, amend, or fail

May meeting: Approve document in its entirety, requiring majority vote of membership.

## ARTICLE VI

### Section 1

No member of this club shall have any power or authority to incur any debt in the name of the club, nor shall any member, by virtue of his or her membership herein, assume any liability or be obligated to payment of any sum of money.

### Section 2

The president and treasurer may jointly authorize the expenditures of up to \$500.00 (five hundred) on an emergency basis without the vote of the membership or executive committee.

### Section 3

Issues of \$1,000.00 (one thousand) or less will be voted upon by the membership during regular meeting.

### Section 4

Issues of \$1,000.01 (one thousand dollars and one cent) or more will be decided by a vote of the executive committee.

### Section 5

Capital improvements will be addressed in a timely manner.

## ARTICLE VII

To approve an issue over \$1,000.01 (one thousand dollars and one cent) will require positive votes at two consecutive meetings of the executive committee, unless said business is of an emergency nature.

## ARTICLE VIII

Various standing committees will be established on an annual basis for the continued operation of the club.

The president shall appoint the following: Constitution Committee, Nominating Committee.

The Executive Committee shall appoint the following: Bingo Committee (chaired by the First Vice-President), Scholarship Committee, Allotment Committee, and the Projects Committee(chaired by the Second Vice-President).

a. Constitutional Committee. The President will appoint this committee no later than February of each year to review the working of the constitution and to make recommendations for the change to the executive committee. The committee will follow the guidelines set in ARTICLE V, Section 8.

b. Nominating Committee. Appointed by the president in March of each year to secure candidates for the club officers for the upcoming year.

c. Scholarship Committee. The executive committee will serve to secure applicants and review scholarship applications. This should be completed by the annual meeting.

d. Allotment Committee. The executive committee will serve, reviewing the annual booster financial report and making recommendations for allotments for the coming school year.

e. Bingo Committee. Chaired by the first vice-president; he/she shall nominate a treasurer to aid in the operation of Fairfield Union Athletic Boosters Bingo. The bingo treasurer shall be approved by the executive committee. The chairperson and bingo treasurer shall encumber funds, with both signatures, for the day to day operation of bingo. The bingo treasurer shall be bonded for \$50,000 by a reliable bonding company. Funds will be donated from the bingo committee to F.U.A.B.C. treasurer on a regular basis.

f. Projects Committee. Chaired by the second vice-president, the project committee will operate under the rules of the F.U.A.B.C. in respect to expenditure and depositing of monies. Projects shall be undertaken to supplement the regular income provided by bingo (F.U.A.B.B.)

## ARTICLE IX

### Section 1

The Fairfield Union Athletic Boosters is organized exclusively for charitable and educational purposes, including, for such purposes, the making of distributions to Fairfield Union High School that qualify as an exempt organization under section 501 c (3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

### Section 2

No part of the earnings of the F.U.A.B. club shall inure to the benefit of, or distributable to its members, trustees, officers or other private persons, except that the F.U.A.B.C. shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause thereof. No substantial part of the activities of the F.U.A.B.C. shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the F.U.A.B.C. shall not participate in, or intervene in (including the publishing and distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the F.U.A.B.C. shall not carry any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501 c (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

### Section 3

Upon the dissolution of the Fairfield Union Athletic Booster Club, assets shall be distributed for one or more exempt purposes within the meaning of section 501 c (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of Fairfield County, exclusively for such purposes of to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.