Bremen Elementary PTO Meeting September 2025 Agenda

Tuesday, September 23 · 4:30 – 5:30pm

A. **Attendance/Welcome/Reports: In Person:** Andrea Canale, Heather Horsley, Stephanie Householder, Emilee Lopez, Roger Nott, Riley Montgomery, Mariah Hood, Weylin Hood, Emily Shuttleworth, Taylor Hicks, Emily Holm, Hillard Conrad, Hannah Markwood, Samantha Brown – Online: Sarah Borceus, Mindy Neal, Tara Montgomery, Audrey Blagg, and Lydie Snider

- Principal:
  - Golden Eggs/Falcon Slips
    - Character traits - Sept. = Safe Body, August was Love of Learning
    - Twice/month - every other week.
    - 200 Falcon Slips so far (students love this - every 8th, they get a feather)
  - Guess Who Board set up by Ms Angel, Staff member of the week on going
    - Cody Campbell, Veronica Dalrymple, Karrie Hammack and Ben Miller
  - Fieldtrips
    - Sept - 26th - Walking Field trip in the community (Kindergarten)
    - Walk to school day - send flyer home tomorrow 9/24
    - Oct. 2nd - Kindergarten to pumpkin patch/land lab
  - Picture Day
    - Digital prints are ready on Shutterfly
  - Interims
    - Go home Friday Sept. 26th
  - Thank you for Popsicle Day and Coffee!
- Treasurer
  - Balance $14,131.48
  - Add Gypsy Joe's deposit from Open House Kickback
  - Hillary Approves, Taylor seconds
- Secretary:
  - Minutes approved from the August meeting and posted on the school website.
- President
  - Andy no longer allowed to serve as PTO officer (School Liaison) - still a member, but not a holder of the bank card
  - By-laws updated this year and approved

B. General updates/Old news:

i. Angel Webb handling staff member of the week.

1. VP post weekly or monthly to facebook?
2. Guess Who on facebook before reveal?
3. Riley and Roger to check with staff to see if they are ok with being posted online.

ii. Gypsy joes mailing kickback check from open house. ($140 kickback)
    1. Go back and check minutes to see Kona Ice
iii. Farm themed shirts went out Friday.
    1. Some complaints on sizing (too big) and quality so far.
        a. Shirts too big (do not match sizing from open house)
        b. Peeling after 1 wash
    2. Circle back with Tyler - 2 missing shirts, a small and a medium.
iv. Iced coffee bar and light breakfast provided to staff by PTO for late arrival.
    1. Suggestions for future breakfasts welcomed.

C. Fundraisers/Events:

i. Mum sale complete.
    1. Last call for damaged mums. 2 for sale. 6 remaining free ones being donated to Angel and Roseann for scarecrow decorating
    2. Profit $6707.50
        a. Biggest fundraiser, sold 10% more than last year. Waiting for an additional check for $61.50.
    3. Ice cream ordered through food services, 2 $25 gift cards for top seller tie, 32 students earned cow pie.
    4. Ms Hoff man pizza party winner. Date TBD
ii. Oktoberfest parade 9/27
    1. Hillary Conrad float help is good to go. Do not let kids dangle legs off the float – stay on or off the float. Have kiddos wear farm shirts if they have one.
    2. Candy donations are welcome – PTO will cover whatever is still needed.
    3. Nikki Meadows is making banners (they look fabulous so far). Candy flyer posted to fbook. Flyers going home today? Sent to staff for apps (make sure staff let families know it is a PTO request)
    4. Parade begins at 11:00 am, be present at 10:30 am if walking/riding – Staff/kids may walk/ride.
    5. Starts at Bremen Elementary, Ends at Howell Park
iii. Book Fair -9/29-10/3 sign ups from 9-12 & 12-3 each day.
    1. Evening hours on Wed 10/1 4-6pm
    2. Include tax with wishlist items. (6.75%)
    3. Cash/Check/Credit Cards are accepted
    4. The school earns Scholastic $$ (book money) from the book fair.
    5. Book Fair Volunteers are still needed. Ms. Lecrone + Ms. Andy can not deal with money this year.
iv. Breakfast Club - Oct. 15th&16th

1. Need to check inventory of paper products.
2. Usually donuts, cinnamon rolls, muffins, coffee, milk, juice, water.
3. If willing to help, show up at 7:30 for set up. Breakfast club runs until 8:30.
4. Flyers will go home before fair break.

v. Heavenly dips fundraiser-
1. October 27 - November 10 to have dips back before Thanksgiving.
2. Likely to know between Thanksgiving and Christmas what we made from this sale.

vi. Fall movie night- 11/6 Charlotte's Web - 1 hr, 37 minutes run time.
1. Update flyer
2. Kids activity?
3. Kings Pizza (pre-ordered by families) - will order ahead of time by whole pizza or pizza by the slice.
4. Popcorn, candy, drinks
5. Raffle for anyone that RSVP's for Pizza
6. Raffle for anyone that comes.
7. May bring your own food.

vii. Fall conferences- 11/20 & 11/24
1. Staff meal ideas? Will feed the staff on the 24th.
2. Babysitting provided - Honor Society Volunteers

D. Staff/Building needs:
i. Incoming Kindergarten t-shirts delivered - Paid $487.50 for Kinder shirts
1. May open this design to others.

ii. Playground storage cart bought through furniture fund – YAY!
1. New playground equipment (balls, jump ropes, etc.) were covered through a different fund - PTO funds not needed.

iii. First grade curriculum enrichment- $500 needed between meetings

iv. OT/Speech needs
1. Make sure Kelly/Christina both know that they are able to request funds for needs.

v. Volley for the cure basket donationed- $150

vi. Raffled off first staff gift card - Mrs. Neal won the first one!

E. State/District changes- motion to remove Andrea Canale from executive officer team due to staff being unable to hold officer status. She will also be removed from the checking account. -Samantha Brown motioned, Hannah Markwood seconded motion.

F. Motion to adjourn- Emily Lopez Motioned, Riley Montgomery Seconded motion

Next Meeting: Tuesday October 28th 4:30pm Bremen Elementary Library