Bremen Elementary PTO Meeting January 2026 Agenda

Tuesday, January 27 · 4:30 – 5:30pm

Time zone: America/New_York

Google Meet joining info

Video call link: https://meet.google.com/yoq-fipp-iox

Or dial: (US) +1 641-583-6106 PIN: 308 435 364#

A. Attendance/Welcome/Reports: Heather Horsley, Alexis Miller, Stephanie Householder, Emilee Lopez, Sarah Borceus, Brianna Hoffman, Tara Montgomery, Riley Montgomery
   - Principal:
     - Remote Learning Packets - covers 3 days worth of school - covers Monday-Wednesday snow days this week - due February 6th.
     - New PBIS reward Hallway behavior trophy - Different class wins each week.
     - Gifted Testing Next Week 2nd/4th Grade, IOWA gifted testing the following week for Grade 2 only.
     - 2/13 Valentines Day Parties - 2:30 - 3:10 pm.
     - Picture Day 2/17 - Spring individuals & Class pictures
     - Donation From Mr. Burns - Let's brainstorm how to use it - discuss in February
   - Treasurer: All receipts have been logged - missing Rockin' Rosie check (may be at school), Waiting on bill from Cafeteria for NATNP. Deposits from Sponsorships, etc. have been made. Check from Mr. Burns for deposit. Tara Montgomery approved, Heather Horsley second..
   - Secretary: Minutes from the December meeting were approved - need to be emailed to Deanna. Officers need to be updated on the school website. Minutes need to be added for December and January. Stephanie will email all of this to Deanna!
   - President:
     - Steph is very appreciative of all of the hard work that took place in fall of 2025/NATNP.

B. General updates/Old news:
   i. Staff member of the week needs to be posted to facebook for the second 9 weeks.
      1. A. Webb is still doing amazing things with this - THANK YOU!
      2. Sarah to gather names/photos to create a post for the second quarter.

C. Fundraisers/Events:
   i. Mum sale contract signed for next school year/fall.
      1. No details just yet.
   ii. NATNP
      1. Rescheduled date ended up working out fine
         a. Had enough volunteers, Google Sign-up worked well. Fed student volunteers and everything seemed to run smoothly.
      2. Sponsors complete- $3510 Total + Gift Baskets from froggys and brew hauler.
         a. Tax receipts printed to send out ASAP.

b. Need to post one last thank you to facebook asap - Heather to create and send for posting asap.
c. Niki Meadows created a really nice sign listing all sponsors.

3. Sales
    a. Door - $1,372.59
    b. Concession - $668.11 - Cafeteria expenses $339.30= profit $328.81
    c. Raffle basket - Total profit $417.61 (PTO spent $425.14 to finish them up)
    d. Dum Dum Pull - $74
    e. Total expenses - $6,737.03 (Doubled in expenses from last year)
        i. Need to pay Posters. Heather is taking care of this.
    f. Total Income: $8,517.20-$6,737.03=Profit: $1,780.17
4. Rockin' Rosie kickback - Check ***may*** be at the school. $300
5. Prize room was a hit- ideally on the stage next year with more volunteers
    a. The classroom was a very busy, small space.
6. The professional photo booth was epic!
    a. Craiglows was very easy to work with.
    b. Check for a better lit area for the photo booth next year.
    c. Reimbursed for 1 hour due to change in date/time - check deposited.
7. Hallway judging- need to get trophy and give prizes
    a. 1st place walking in a winter wonderland - kindergarten/preschool (McCandlish)
    b. 2nd Charlie Brown first grade/kindergarten (Neal)
    c. 3rd Gingerbread -Kitchen Staff
8. New Santa - Great job!
    a. Paid $150, but he gave the money back to PTO.
    b. PTO Donated $100 of the $150 to help with Christmas expenses for 2 families in the district.
9. New Grinch - Great addition! - $150 might not be stationary next year but move throughout the event.

iii. Gift shop 12/15-12/18

1. Huge thank you to Alexis Miller!!
2. We only ended up having two days of shopping, but we made it work.
3. Volunteers 5 each day (1 cashier)
4. Teachers are requesting to keep shopping money in the vault until shopping day
5. Profit = $3,598.09
6. Expenses = $2,429.68

iv. PTO dances - Saturday Feb. 7th

1. Western theme
2. DJ needs to be paid via PayPal $300. Emilee to send.
    a. We will set up on Friday, the 6th after school.
3. Mindy Byers photographer - can purchase digital or printed photos
    a. Send home form in advance.
4. Corsage boutonniere order form updated. Posted to fbook and will send home with students.
5. Order cookies, punch, cups, and napkins
6. Block out friday 2/6 & 2/7 for set up and dance
    a. Girls 5:30-7, Boys 7:30 - 9:00
7. Honor Society needs sent
    a. Will order pizza
    b. Drinks from our stash
8. Raffle items need bought
9. Custodian covered - Mr. Rex
10. Cafeteria door unlocked – all other doors locked.

v. Spring Conferences 2/24 & 2/26

1. Staff meal - PTO to cover 2/26
2. Honor society babysitting-needs sent
    a. Steph to update babysitting flyer

vi. Spring breakfast club 3/25 & 3/26

D. Staff/Building needs:

a. When does first grade need field trip money? Not yet but approved when needed.

Next Meeting: Monday February 23rd 4:30pm Bremen Elementary Library

Emilee Lopez Motioned to Adjourn, Tara Montgomery seconded the motion.